

# Digimap for Schools



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These terms may change at any time so we advise you to review them regularly.

We use the term “school” throughout this document, but this includes any other educational establishment that is eligible to subscribe to Digimap for Schools.

You can:

- ✓ Use Digimap for Schools only for **Educational Use**.  
This means any use in connection with teaching and learning.  
It covers:
  - a) All activities that a fair-minded and reasonable person would agree falls within the spirit and intention of ‘Educational Use’.
  - b) Teachers using the maps to set work for pupils.
  - c) Pupils undertaking project work and work set by teachers.
  - d) Planning school visits and trips.
- ✓ You can use this service for as long as:
  - a) You are a current pupil or member of staff at a school or other educational establishment that has a current subscription to Digimap for Schools;
  - b) You have been legitimately provided with a valid username and password by your school or by Digimap for Schools.
- ✓ Add your own images, drawings and annotations to the maps.
- ✓ Add data from other sources to your maps.
- ✓ Use maps shared with you by public bodies such as the local Council and share your maps with them in return.
- ✓ Publish small extracts of the maps to inform others about your studies or project work. You can put these small extracts on paper or on a website or as part of an exhibition or presentation.
- ✓ Share the maps with others who also have access to Digimap for Schools, for as long as both of you are registered to study or teach at the schools that have subscriptions to Digimap for Schools. For example, you may use the maps in a project you work on with another school.

- ✓ Use the maps to show the location and extent of your school or the location of, and directions to, an event organised by your school. This includes advertising your school Christmas Fair or school sports day.

In return, You must:

- ! Keep your username and password safe. You may share it within your school, between staff, students and parents/carers but must not share it publicly, on social media, a website, or with other organisations.
- ! Not share the maps with anyone who is not permitted to use them. Do not provide copies of maps to people who do not also have access to Digimap for Schools.
- ! Not use the maps for any purpose which is not part of teaching or learning. For example, maps must not be used for any home planning applications.
- ! Tell your school and EDINA immediately if you know or suspect that your password has been used by someone who should not have it.
- ! Include the copyright statements on any display or reproduction of a map that you create. Use the right copyright statement for the map you are displaying:
 

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