



THE UNIVERSITY of EDINBURGH

Company (Supplier) Information

Registered Company Name	The University of Edinburgh
Registered Company Address	Old College South Bridge Edinburgh EH8 9YL
VAT Registration Number	GB 592 9507 00
Company Registration Number	SC005336 The University of Edinburgh is a charitable body registered in Scotland
DUNS	229044300
Website	www.ed.ac.uk
Purchase Orders (POs)	where mandatory: POs must be sent to the University department prior to supply
Insurance Policies	www.ed.ac.uk/finance/about/sections/insurance
Policies and Statement	https://edin.ac/policies https://edin.ac/ModernSlavery

Payment Methods - all transaction charges must be paid by the remitter

BACS:	Swift code: RBOSGB2L Sort code: 83-06-08 Account No.:11657519 IBAN: GB98RBOS83060811657519	The University of Edinburgh No1 Account Royal Bank of Scotland 36 St Andrew Square Edinburgh EH2 2YB
On-line:	at: http://bit.ly/ePayinvoices	
More payment information:	www.ed.ac.uk/finance/business/bills	
Send a remittance:	email: finance.help@ed.ac.uk	fax:+44 (0)131 650 9147

Payment Terms - use the invoice number as a reference when making payment

Standard terms	strictly 30 days from the invoice date unless otherwise stated on the invoice
Disputes	any discrepancy or error with an invoice issued by The University of Edinburgh should be notified to us within 10 days of invoice date.
Late payment	the University of Edinburgh will exercise the statutory right to interest under the Late Payment of Commercial (Interest) Act 1998 (as amended) if payment is made late
Unpaid invoices	the University of Edinburgh reserves the right to recover any unpaid sums due through collection agencies and/or by legal process, any additional costs incurred as a consequence of such action will be charged to the customer's account
Recovery action	the Sheriff Court at Edinburgh will have exclusive jurisdiction to deal with any legal proceedings undertaken and in any such proceedings these Terms (and any contract into which they are imported) will be governed by and interpreted in accordance with the law of Scotland

Contacts - use the customer number when contacting us

Payment queries and contact updates	Income Section, Finance email: finance.help@ed.ac.uk phone: +44(0)131 650 9214 fax: +44(0)131 650 9223
Invoice queries	use the contact details provided on the invoice

Contacts hours

Phone and office	Mon to Fri - 09.00 to 17.00 (except Wed – 10.00 to 17.00)
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I confirm the information above is correct and complete:

Helen Adam
Income Manager

UNIVERSITY OF EDINBURGH
INCOME SECTION
FINANCE DEPARTMENT
9-16 CHAMBERS STREET
EDINBURGH EH1 1HT

Account name or alias	Account number	Sort code	Account currency
No. 1 Account	11657519	83-06-08	GBP
Debit or credit	Amount range	Transaction type	Transaction details
Any	Any to Any	All	X

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). The Royal Bank of Scotland also trades under Drummonds, Child & Co, Holt's, One Account and Mint. This means that all eligible deposits with one or more of these trademarks are covered under the same FSCS limit. A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit
Totals			0.00	0.00
